	C	OMMU	JNICATION						
1	Course Title:	COMMU	COMMUNICATION						
2	Course Code:	OTPS00	9						
3	Type of Course:	Optional							
4	Level of Course:	Short Cy	rcle						
5	Year of Study:	1							
6	Semester:	2							
7	ECTS Credits Allocated:	3.00							
8	Theoretical (hour/week):	2.00							
9	Practice (hour/week):	0.00							
10	Laboratory (hour/week):	0							
11	Prerequisites:	None							
12	Language:	Turkish							
13	Mode of Delivery:	Face to face							
14	Course Coordinator:	Öğr. Gör. HÜDAYİ TAŞÇI							
15	Course Lecturers:	Öğr.Gör.Uğur Saklangıç							
16	Contact information of the Course Coordinator:	Öğr.Gör.Uğur Saklangıç Uludağ üniversitesi Teknik Bilimler Meslek Yüksekokulu 0 224 294 23 16 ugursaklangic@gmail.com							
17	Website:								
18	Objective of the Course:	to provide students learn about communication to teach types and models of communication (written verbal, nonverbal) to teach needs to be done to have healthy communication in everyday life							
19	Contribution of the Course to Professional Development:								
20	Learning Outcomes:								
		1	to teach about communication and to introduce main consepts in the field of communication studies						
		2	to develop the skill of communicating						
		3	to teach about communication theories						
		4	to teach about written and oral communication						
		5	to teach about non-verbal communication (body language) and to gain the skill of understand the messages of body language						
		6	to be informed about business and professional writings						
		7							
		8							
		9							
		10							
21	Course Content:								
		Co	ourse Content:						
	Theoretical		Practice						
1	Definition scope and purpose of communication								
2	Communication Process (source, me channel, receiver)	essage,							

Perception and Evaluation, Feedback What is Oral Communication?, Positive Barriers of Oral Communication, Personal Barriers of Oral communication, Channel Barriers to Oral Communication , Psychological Barriers to oral communication				
Barriers of Oral Communication, Personal Barriers of Oral communication, Channel Barriers to Oral Communication,				
Technical Barriers to Oral Communication, Time Pressure through Oral Communication, Oral Communication Deductions				
What is written communication, Barriers to the written communication, Written Communication Types, What is non-verbal communication? Nonverbal communication functions, body language				
7 What is written communication, Barriers to the written communication, Written Communication Types, What is non-verbal communication? Nonverbal communication functions, body language				
8 Organizational Communication, Informal communication methods, Vertical Communication				
9 The Concept of Technology, Information and Communication Technology, Technical Communication				
10 Contact conflict and conflict management				
11 Crisis management				
	ouration (hour)	Total Work Load (hour)		
Theoretical 14 2.0	.00	28.00		
Practicals/Labs 0 0.0	.00	0.00		
Self study and preperation Cangoz, I. (2009). Iletişin.	Bilgisi.(4.baskı).			
I Ahadolii I Iniversitesi	.00	20.00		
Projects NUMBE WEIGHT 0.0	.00	0.00		
Field Studies 0.0	.00	0.00		
	0.00	20.00		
Midterm Exams 1 40,00 20	.00	0.00		
Others 0 0.0		0.00		
Others 0 0.0	0.00	0.00 20.00		
Others 0 0.0 Home-warksproject 0 0.0 Total Work Load	0.00			
Others 0 0.0 Homeworksproject 0 0 00 20	0.00	20.00		
Others 0 0.0 HManewarksproject 0 0 00 Total Work Load Tetal work load/ 30 hr 2 100.00 ECTS Credit of the Course	0.00	20.00 88.00		
Others 0 0.0 Hmane_warksproject 0 0.0 Total Work Load 0 0.0 Tetal work load/ 30 hr 2 100.00	0.00	20.00 88.00 2.93		
Others 0 0.0 Home worksproject 0 0.0 Total Work Load Tetal work load/ 30 hr 2 100.00 ECTS Credit of the Course	0.00	20.00 88.00 2.93		
Others Others Others Outline Stands Outlin	0.00	20.00 88.00 2.93		
Others 0.00	20.00 88.00 2.93			
Others 0 0.0 High Evarits project 0 0 0 0.0 Total Work Load Tetal work load/ 30 hr 2 100.00 ECTS Credit of the Course Contribution of Final Exam to Success Grade 60.00 Total 100.00 Measurement and Evaluation Techniques Used in the Course		20.00 88.00 2.93 3.00		
Others 0 0.0 Others	O PROGRAM	20.00 88.00 2.93 3.00		

Contrib 1 very low ution Level:		2 low			3 Medium		4 High			5 Very High						
LO: Learning Objectives PQ: Program Qualifications																
ÖK6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ÖK5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ÖK4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ÖK3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ÖK2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0