

## PACKAGE PROGRAMS

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| 1    | Course Title:   | PACKAGE PROGRAMS  |
| 2    | Course Code:  | MVUZ207   |
| 3    | Type of Course:   | Compulsory  |
| 4    | Level of Course:  | Short Cycle   |
| 5    | Year of Study:  | 2   |
| 6    | Semester:   | 3   |
| 7    | ECTS Credits Allocated:   | 4.00  |
| 8    | Theoretical (hour/week):  | 3.00  |
| 9    | Practice (hour/week):   | 0.00  |
| 10   | Laboratory (hour/week):   | 1   |
| 11   | Prerequisites:  |   |
| 12   | Language:   | Turkish   |
| 13   | Mode of Delivery:   | Face to face  |
| 14   | Course Coordinator:   | Öğr.Gör. YASER GÜRSOY   |
| 15   | Course Lecturers:   | Öğr. Yaser GÜRSOY, Öğr. Gör. Adem YILDIRIM, Öğr. Gör. Ercan BAYCAN, Öğr. Gör. Nilgün ÖZEL, Öğr. Gör. Akın ÖLMEZ |
| 16   | Contact information of the Course Coordinator:  | Öğr. Yaser GÜRSOY, U.Ü.S.B.M.Y.O<br>"ygursoy@uludag.edu.tr"<br>0 224 261 55 40 - 41 Dhl: 60514                  |
| 17   | Website:  |   |
| 18   | Objective of the Course:  | Application of accounting with accounting computer package programs (Mikro, Eta, Logo, Link, Luca),             |
| 19   | Contribution of the Course to Professional Development:   |   |
| 20   | Learning Outcomes:  |   |
|      | 1   | Installing accounting programs in a company.  |
|      | 2   | Organising accounting receipts,   |
|      | 3   | To make the opening operation of a company.   |
|      | 4   | To make accounting work in period,  |
|      | 5   | To make accounting work at end-of-period,   |
|      | 6   | Preparing profit-and-loss statement of a company  |
|      | 7   | Preparing balance sheet of a company  |
|      | 8   | Preparing the declaration forms of a company,   |
|      | 9   | At pre-accounting phase;using stock,invoice and current modules,  |
|      | 10  | Application of monograph accounting at business firm  |
| 21   | Course Content:   |   |
|      | <b>Course Content:</b>  |   |
| Week | Theoretical   | Practice  |
| 1    | Computer and package program selection methods.   | Installing program to computers   |
| 2    | To learn accounting process at package programs at computers,   | Preparing the package program and firm establishment at computer  |
| 3    | Uniform chart of accounts action,importance of auxiliary account,and account organising. To teach THP(UCA) at production,service and commercial sector. | To teach accounting module at computer. Defining uniform chart of accounts,creating/deleting auxiliary accounts |

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| 4  | Teaching of accounting receipts features,types and importance,  | Making exmaple applications of accounting receipts  |
| 5  | Teaching of VAT included-excluded goods,service buying, selling, Exchange rate, term, price difference processes, | Organising VAT included-excluded financial events at commercial companies by package programs,              |
| 6  | Teaching of changes,cancelations,declarations organising and changing.  | Canceling the receipts, reusing of canceled receipts, preparing declarations at package programs.           |
| 7  | Example applications  | Example applications  |
| 8  | Repeating courses and midterm exam  | Repeating courses and midterm exam  |
| 9  | Repeating courses and midterm exam  | Repeating courses and midterm exam  |
| 10 | Teaching of accounting process with monograph at commercial company,  | Organising in-end period accounting processes and financial accounts with monograph by the package program, |
| 11 | To teach pre-accounting process,importance and tools.   | Application of stock,current,invoice preperation at package program.  |
| 12 | Information for quiz.   | Quiz is done at package program by monograph.   |
| 13 | Information about goods and service buying-selling,return and discount invoices                                   | Making examples about goods and service buying-selling,return and discount invoices at package program.     |
| 14 | Information about declarations  | Obsorving documents,books,trial balances and charts at package program according top re-accounting.         |

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| 22 | Textbooks, References and/or Other Materials: | 1- Bilgisayarlı Muhasebe I-II (Eta, Logo LKS)<br>Prof. Dr. İbrahim LAZOL, Öğr. Gör. Yaser GÜRSOY. Ekin Kitabevi. Bursa. |
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| Activites   |                      | Number | Duration (hour) | Total Work Load (hour) |
|---|----------------------|--------|-----------------|------------------------|
| Theoretical   | (Eta V8, Logo Tiger) | 14     | 1.00            | 14.00                  |
| Practicals/Labs   |                      | 12     | 2.00            | 24.00                  |
| Self study and preparation  |                      | 2      | 9.00            | 18.00                  |
| 23 Assessment   |                      |        |                 |                        |
| Homeworks   |                      | 0      | 0.00            | 0.00                   |
| Projects  | R                    | 0      | 0.00            | 0.00                   |
| Midterm Exam  | 4                    | 0.00   |                 |                        |
| Field Studies   |                      | 0      | 0.00            | 0.00                   |
| Quiz  |                      | 25.00  |                 |                        |
| Midterm exams   | 1                    | 10.00  |                 |                        |
| Others  |                      | 1      | 14.00           | 14.00                  |
| Final Exam  | 1                    | 10.00  |                 |                        |
| Final Exams   |                      | 1      | 10.00           | 10.00                  |
| Total Work Load   |                      |        |                 | 90.00                  |
| Contribution of Term (Year) Learning Activities to Total Work load/ 30 hr |                      | 50.00  |                 | 3.00                   |
| ECTS Credit of the Course   |                      |        |                 | 4.00                   |
| Contribution of Final Exam to Success Grade                               |                      | 50.00  |                 |                        |
| Total   |                      | 100.00 |                 |                        |
| Measurement and Evaluation Techniques Used in the Course                  |                      |        |                 |                        |

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| 24 | <b>ECTS / WORK LOAD TABLE</b> |
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| 25  | CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAMME QUALIFICATIONS |     |     |     |     |     |     |     |     |      |      |      |      |      |      |      |
|-----|---|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|------|------|------|------|
|     | PQ1   | PQ2 | PQ3 | PQ4 | PQ5 | PQ6 | PQ7 | PQ8 | PQ9 | PQ10 | PQ11 | PQ12 | PQ13 | PQ14 | PQ15 | PQ16 |
| ÖK1 | 3   | 3   | 3   | 3   | 3   | 3   | 3   | 3   | 3   | 3    | 5    | 5    | 0    | 0    | 0    | 0    |
| ÖK2 | 5   | 5   | 5   | 5   | 5   | 5   | 5   | 5   | 5   | 0    | 5    | 5    | 0    | 0    | 0    | 0    |

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|---|------------|---|---|-------|---|---|----------|---|---|--------|---|---|-------------|---|---|---|
| ÖK3   | 5          | 5 | 5 | 4     | 5 | 5 | 5        | 5 | 5 | 5      | 5 | 5 | 0           | 0 | 0 | 0 |
| ÖK4   | 0          | 0 | 0 | 0     | 0 | 0 | 0        | 0 | 0 | 0      | 5 | 5 | 0           | 0 | 0 | 0 |
| ÖK5   | 0          | 0 | 0 | 0     | 0 | 0 | 0        | 0 | 0 | 0      | 5 | 5 | 0           | 0 | 0 | 0 |
| ÖK6   | 0          | 0 | 0 | 0     | 0 | 0 | 0        | 0 | 0 | 0      | 5 | 5 | 0           | 0 | 0 | 0 |
| ÖK7   | 0          | 0 | 0 | 0     | 0 | 0 | 0        | 0 | 0 | 0      | 5 | 5 | 0           | 0 | 0 | 0 |
| ÖK8   | 4          | 4 | 4 | 4     | 4 | 4 | 4        | 4 | 4 | 4      | 5 | 5 | 0           | 0 | 0 | 0 |
| ÖK9   | 0          | 0 | 0 | 0     | 0 | 0 | 0        | 0 | 0 | 0      | 5 | 5 | 0           | 0 | 0 | 0 |
| ÖK10  | 0          | 0 | 0 | 0     | 0 | 0 | 0        | 0 | 0 | 0      | 5 | 5 | 0           | 0 | 0 | 0 |
| LO: Learning Objectives    PQ: Program Qualifications |            |   |   |       |   |   |          |   |   |        |   |   |             |   |   |   |
| Contribution Level:                                   | 1 very low |   |   | 2 low |   |   | 3 Medium |   |   | 4 High |   |   | 5 Very High |   |   |   |