

## VOCATIONAL FOREIGN LANGUAGE I (ENGLISH)

1	Course Title:	VOCATIONAL FOREIGN LANGUAGE I (ENGLISH)
2	Course Code:	OSPZ003
3	Type of Course:	Compulsory
4	Level of Course:	Short Cycle
5	Year of Study:	2
6	Semester:	3
7	ECTS Credits Allocated:	4.00
8	Theoretical (hour/week):	3.00
9	Practice (hour/week):	0.00
10	Laboratory (hour/week):	0
11	Prerequisites:	None
12	Language:	Turkish
13	Mode of Delivery:	Face to face
14	Course Coordinator:	Doç. Dr. EMEL ADAMIŞ
15	Course Lecturers:	Meslek Yüksekokulları Yönetim Kurullarının görevlendirdiği öğretim elemanları.
16	Contact information of the Course Coordinator:	Öğr. Gör. Dr. Emel Adamiş emeladamis@uludag.edu.tr
17	Website:	
18	Objective of the Course:	The aim of the course is to enable Foreign Trade Program students to be aware of their vocational terminology in English language, to improve their capability in expressing themselves in business environment, and to achieve self-confidence in language use in international activities.
19	Contribution of the Course to Professional Development:	To contribute to the students' mastery of the basic concepts and functioning of foreign language in their professional lives or activities. To contribute to the foreign language communication, cultural awareness and sensitivity of students in their professional life or activities To contribute to the students' getting to know and establishing relationships by using foreign language abilities in their professional life or activities
20	Learning Outcomes:	
	1	Be able to introduce oneself and workplace/he is working for
	2	Be able to use export and import-related topics and terms
	3	Be able to use foreign trade-related terms and conceptions.
	4	Be able to use the conceptions and terms related to customs and customs proceedings
	5	Be able to do international correspondence and to communicate in writing with guests
	6	Be able to use the terms about commerce
	7	Be able to manage oral communication in a foreign language
	8	Be able to use and explain the concepts related to international trade transportation

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21	Course Content:			
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Week	Theoretical	Practice		
1	Introducing Yourself – You and Your Company – People in Business			
2	Telephone Language			
3	Visiting a Company – Meeting people – Describing Company Structure			
4	Exporting and Importing			
5	Terms related to customs			
6	Arrangements- Dates and Schedules- Getting Connected – Arranging to Meet			
7	Dealing with Problems (Customer&Companies) – Making Decisions- Complaining and Apologizing			
8	Mid-term and Course review			
9	Business World – People at Work – Responsibilities and Regulations			
10	Getting A Job – Recruitment Processes – Applying for A Job- Staff Profiles			
11	The World of Work – Changing Careers -			
Activites		Number	Duration (hour)	Total Work Load (hour)
14	International Trade and Transport Terms Theoretical	14	3.00	42.00
Practicals/Labs		0	0.00	0.00
Self study and preperation		Oxford University Press Student's Book and Workbook and Audio CD	2.00	28.00
Homeworks		0	0.00	0.00
Projects		English for Logistics- Express Series – Oxford University Press (by Marion Grussendorf)	10.00	20.00
Field Studies		0	0.00	0.00
23	Assesment Midterm Exams	1	10.00	10.00
Others		0	0.00	0.00
Final Exams		1	15.00	15.00
Midterm Exam		1	40.00	15.00
Total Work Load				115.00
Total work load/ 30 hr Home work-project		0	0.00	3.83
ECTS Credit of the Course				4.00
Total		2	100.00	
Contribution of Term (Year) Learning Activities to Success Grade		40.00		
Contribution of Final Exam to Success Grade		60.00		
Total		100.00		
Measurement and Evaluation Techniques Used in the Course		Measurement and evaluation is carried out according to the principles of Bursa Uludag University Associate and Undergraduate Education Regulation.		
24	ECTS / WORK LOAD TABLE			

25	CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAMME QUALIFICATIONS															
	PQ1	PQ2	PQ3	PQ4	PQ5	PQ6	PQ7	PQ8	PQ9	PQ10	PQ11	PQ12	PQ13	PQ14	PQ15	PQ16
ÖK1	1	1	1	1	1	1	1	1	1	5	1	1	0	0	0	0
ÖK2	1	1	1	1	1	1	1	1	1	5	1	1	0	0	0	0
ÖK3	1	1	1	1	1	1	1	1	1	5	1	1	0	0	0	0
ÖK4	1	1	1	1	1	1	1	1	1	5	1	1	0	0	0	0
ÖK5	1	1	1	1	1	1	1	1	1	5	1	1	0	0	0	0
ÖK6	1	1	1	1	1	1	1	1	1	5	1	1	0	0	0	0
ÖK7	1	1	1	1	1	1	1	1	1	5	1	1	0	0	0	0
ÖK8	1	1	1	1	1	1	1	1	1	5	1	1	0	0	0	0
LO: Learning Objectives    PQ: Program Qualifications																
Contribution Level:	1 very low		2 low			3 Medium			4 High			5 Very High				