

CAREER PLANNING

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| 1 | Course Title: | CAREER PLANNING |
| 2 | Course Code: | HRTZ115 |
| 3 | Type of Course: | Compulsory |
| 4 | Level of Course: | Short Cycle |
| 5 | Year of Study: | 1 |
| 6 | Semester: | 1 |
| 7 | ECTS Credits Allocated: | 1.00 |
| 8 | Theoretical (hour/week): | 1.00 |
| 9 | Practice (hour/week): | 0.00 |
| 10 | Laboratory (hour/week): | 0 |
| 11 | Prerequisites: | None |
| 12 | Language: | Turkish |
| 13 | Mode of Delivery: | Face to face |
| 14 | Course Coordinator: | Öğr. Gör. Dr. BUSE VATANSEVER |
| 15 | Course Lecturers: | Meslek Yüksekokulları Yönetim Kurullarının görevlendirdiği öğretim elemanları. |
| 16 | Contact information of the Course Coordinator: | Öğr. Gör. Dr. Buse Vatansever busevatansever@uludag.edu.tr Orhangazi Yeniköy Asil Çelik MYO, Park ve Bahçe Bitkileri Bölümü, Peyzaj ve Süs Bitkileri Yetiştiriciliği Programı |
| 17 | Website: | |
| 18 | Objective of the Course: | The aim of the course is to introduce contemporary career planning methods compatible with real life problems in the rapidly changing economic, social, cultural, ethical and legal conditions of the business world and to provide students with the ability to adapt them to their own lives. |
| 19 | Contribution of the Course to Professional Development: | It contributes to the way students will follow their career planning. |
| 20 | Learning Outcomes: | |
| | 1 | At the end of course, students learn individual career planning |
| | 2 | How individual and organizational career planning? |
| | 3 | What are the steps of Individual career planning? |
| | 4 | What is the relationship between career stages and phases of life? |
| | 5 | What should be considered the choice of business? |
| | 6 | What should be considered in business during personnel section? |
| | 7 | What is he relationship among Personality. choice of profession and employment? |
| | 8 | What kind of career management for employees to focus on the elements of the business available? |
| | 9 | Which programs can be used to enhance career developing in organizations? |
| | 10 | They can choose the right individual career planning and can be happy at work. |
| 21 | Course Content: | |
| | Course Content: | |

| Week | Theoretical | Practice |
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| 1 | Career Definition, what is the career Planning and career Management? | |
| 2 | Relationship between career counseling and career counseling | |
| 3 | Career planning | |
| 4 | Individual career development | |
| 5 | Preperation of CV | |
| 6 | Job interview | |
| 7 | Career Counseling Process | |
| 8 | Professional business man visitors from world of the job, and interview with students in classroom | |
| 9 | Organizational work placement , career planning, and career management for individual and organizational. | |
| 10 | Evaluating Turkish Educational System in terms of career counseling | |
| 11 | Applicability of career counseling in schools | |
| 12 | Career planning issues, older workers, dual career families, career plateau, skills, aging, unlimited careers. | |
| 13 | What is the relationship with Human resources management and career planning. Organizational career planning. | |
| 14 | The establishment of home and work-life balance. | |

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| 22 | Textbooks, References and/or Other Materials: | 1. Kuzgun, Y. (2003). Introduction to Vocational Guidance and Counseling. Ankara: Nobel Prize 2. Erdogmus, N. (2003). Career Development. Ankara, Nobel, 3. Kulaksizoglu, A. (2005). Adolescence Psychology. Istanbul Remzi. 4. Kuzgun, Y. (2003). Vocational Counseling Theories Applications. Ankara: Nobel. 5. Prof. Dr. Birol Taş -"Career Planning and Professional Development" Lecture Notes-Unpublished Yena, D.J., "Career Directions: New Paths to Your Ideal Career", 7th Ed, 6. Erdoğan, N., "Career Development: Theory and Practice", Nobel Yayın Dağıtım, Ankara, 2003; 4. 7. Öztemel, K., "Career Planning and Development", Pegem Academy, 2019; 8. Serpil Aytac, (2006) Career planning, Management, Development and problems, Ezgi Publishing House, Bursa; |
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| 23 | Assesment | |
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| TERM LEARNING ACTIVITIES | NUMBE R | WEIGHT |
| Midterm Exam | 0 | 0.00 |
| Quiz | 0 | 0.00 |
| Home work-project | 8 | 40.00 |
| Final Exam | 1 | 60.00 |
| Total | 9 | 100.00 |
| Contribution of Term (Year) Learning Activities to Success Grade | | 40.00 |
| Contribution of Final Exam to Success Grade | | 60.00 |

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| Total | 100.00 |
| Measurement and Evaluation Techniques Used in the Course | Measurement and evaluation is carried out according to the principles of Bursa uludag University Associate and Undergraduate Education Regulation. |

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| 24 | ECTS / WORK LOAD TABLE |
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| Activites | Number | Duration (hour) | Total Work Load (hour) |
|----------------------------|--------|-----------------|------------------------|
| Theoretical | 14 | 1.00 | 14.00 |
| Practicals/Labs | 0 | 0.00 | 0.00 |
| Self study and preperation | 0 | 0.00 | 0.00 |
| Homeworks | 9 | 2.00 | 18.00 |
| Projects | 0 | 0.00 | 0.00 |
| Field Studies | 0 | 0.00 | 0.00 |
| Midterm exams | 0 | 0.00 | 0.00 |
| Others | 0 | 0.00 | 0.00 |
| Final Exams | 1 | 2.00 | 2.00 |
| Total Work Load | | | 34.00 |
| Total work load/ 30 hr | | | 1.13 |
| ECTS Credit of the Course | | | 1.00 |

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| 25 | CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAMME QUALIFICATIONS | | | | | | | | | | | | | | | |
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| | PQ1 | PQ2 | PQ3 | PQ4 | PQ5 | PQ6 | PQ7 | PQ8 | PQ9 | PQ10 | PQ11 | PQ12 | PQ13 | PQ14 | PQ15 | PQ16 |
|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|------|------|------|------|
| ÖK1 | 4 | 4 | 4 | 3 | 4 | 4 | 4 | 5 | 4 | 4 | 5 | 4 | 4 | 4 | 4 | 4 |
| ÖK2 | 4 | 3 | 3 | 4 | 4 | 4 | 4 | 4 | 5 | 3 | 4 | 4 | 4 | 4 | 4 | 4 |
| ÖK3 | 5 | 4 | 3 | 4 | 5 | 3 | 5 | 4 | 4 | 4 | 3 | 4 | 4 | 4 | 4 | 4 |
| ÖK4 | 4 | 3 | 4 | 4 | 5 | 4 | 3 | 5 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| ÖK5 | 5 | 4 | 3 | 4 | 5 | 4 | 5 | 4 | 3 | 4 | 4 | 3 | 4 | 4 | 4 | 4 |
| ÖK6 | 4 | 5 | 4 | 4 | 3 | 4 | 3 | 4 | 5 | 4 | 3 | 4 | 4 | 4 | 4 | 4 |
| ÖK7 | 4 | 3 | 3 | 4 | 5 | 3 | 4 | 4 | 3 | 4 | 5 | 4 | 4 | 4 | 4 | 4 |
| ÖK8 | 4 | 3 | 4 | 5 | 4 | 3 | 4 | 5 | 4 | 3 | 3 | 4 | 4 | 4 | 4 | 4 |
| ÖK9 | 4 | 4 | 5 | 4 | 3 | 5 | 4 | 4 | 3 | 5 | 4 | 3 | 4 | 4 | 4 | 4 |
| ÖK10 | 4 | 4 | 5 | 4 | 5 | 4 | 4 | 4 | 3 | 5 | 3 | 3 | 4 | 4 | 4 | 4 |

LO: Learning Objectives PQ: Program Qualifications

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| Contrib ution Level: | 1 very low | 2 low | 3 Medium | 4 High | 5 Very High |
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