

PROJECT AND CONTRACT PREPARATION TECHNIQUE

1	Course Title:	PROJECT AND CONTRACT PREPARATION TECHNIQUE
2	Course Code:	PSBS418
3	Type of Course:	Optional
4	Level of Course:	Short Cycle
5	Year of Study:	2
6	Semester:	4
7	ECTS Credits Allocated:	3.00
8	Theoretical (hour/week):	2.00
9	Practice (hour/week):	0.00
10	Laboratory (hour/week):	0
11	Prerequisites:	None
12	Language:	Turkish
13	Mode of Delivery:	Face to face
14	Course Coordinator:	Dr. Öğr. Üyesi PAKİZE ÖZLEM KURT POLAT
15	Course Lecturers:	Meslek Yüksekokulları Yönetim Kurullarının görevlendirdiği öğretim elemanları.
16	Contact information of the Course Coordinator:	Dr. Öğr. Üyesi P. Özlem KURT ozlemkurt@uludag.edu.tr 02242942352 Teknik Bilimler MYO- Görükle Kampüsü Park ve Bahçe Bitkileri Bölümü, Peyzaj ve Süs Bitkileri Yetiştiriciliği Programı
17	Website:	
18	Objective of the Course:	The objects of this course are; to inform the students on legal and technical information while preparing an auction document, expedition report (contracts, technical and special terms of reference, survey of quantity list etc.) and preparing technical report.
19	Contribution of the Course to Professional Development:	To increase professional knowledge and skills in the subjects related to this course
20	Learning Outcomes:	
	1	Being able to associate Landscape Architecture with the subjects of preparing an Auction document and expedition report
	2	Being able to acquire the skill of comprehending the importance of structural and botanic technical information along with the three dimensional sight while preparing an expedition report and associating this with the project studies
	3	Learning the legal and technical procedure necessary for preparing an auction document and being able to transfer this information into practice
	4	Being able to acquire the skill of forming realistic studies in design approaches by comprehending the importance of the costs of implementations used in landscape projects
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21	Course Content:		
	Course Content:		
Week	Theoretical	Practice	
1	General introduction to the course, its content and scope		
2	Introduction to the general concepts used in the calculations of implementation costs		
3	Introduction to the concepts and operations such as service, construction, work, attachment, green book expedition, auction, progress billing, and survey of quantity		
4	General and special terms of reference, contracts		
5	Student Presentation		
6	The concept of auction, application principles and operation procedures		
7	The concept of auction, application principles and operation procedures		
8	Midterm Exam		
9	The methods of preparing quantity surveys of production		
Activites		Number	Duration (hour)
Theoretical			Total Work Load (hour)
Introduction in structural and botanic landscape implementations		14	2.00
Practicals/Labs		0	0.00
Self study and preperation		0	0.00
Homeworks		2	14.00
Projects		0	0.00
Field Studies		0	0.00
Midterm Exams		1	15.00
Others		0	0.00
Final Exam		1	15.00
Total Work Load			86.00
Total work load/ 30 hr			
ECTS Credit of the Course			3.00
		Metraj Ve Keşif İşlemi”, Ankara: Okutman Yayıncılık. Abama, M. A.,1999,”İhale Kanunu Mevzuatı ve Uygulaması: açıklamalı-içtihatlı”, Seçkin Yayınevi, Ankara TMMOB Peyzaj Mimarları Odası 2008; Keşif, Metraj ve İhale Dosyası Hazırlanması Meslek İçi Eğitim Ders Notları, Ankara	
23	Assesment		
TERM LEARNING ACTIVITIES		NUMBE R	WEIGHT
Midterm Exam		1	20.00
Quiz		0	0.00
Home work-project		2	20.00
Final Exam		1	60.00
Total		4	100.00

Contribution of Term (Year) Learning Activities to Success Grade	40.00
Contribution of Final Exam to Success Grade	60.00
Total	100.00
Measurement and Evaluation Techniques Used in the Course	Measurement and evaluation is carried out according to the principles of Bursa uludag University Associate and Undergraduate Education Regulation.
24	ECTS / WORK LOAD TABLE

25	CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAMME QUALIFICATIONS															
	PQ1	PQ2	PQ3	PQ4	PQ5	PQ6	PQ7	PQ8	PQ9	PQ10	PQ11	PQ12	PQ13	PQ14	PQ15	PQ16
ÖK1	0	0	2	0	0	3	0	5	0	0	0	0	0	0	0	0
ÖK2	0	0	2	0	0	3	0	5	0	0	0	0	0	0	0	0
ÖK3	0	0	2	0	0	3	0	5	0	0	0	0	0	0	0	0
ÖK4	0	0	2	0	0	3	0	5	0	0	0	0	0	0	0	0
LO: Learning Objectives PQ: Program Qualifications																
Contribution Level:	1 very low		2 low		3 Medium		4 High		5 Very High							