

# CAREER PLANNING AND DEVELOPMENT

<b>1</b>	Course Title:	CAREER PLANNING AND DEVELOPMENT	
<b>2</b>	Course Code:	GKS0009	
<b>3</b>	Type of Course:	Optional	
<b>4</b>	Level of Course:	First Cycle	
<b>5</b>	Year of Study:	2	
<b>6</b>	Semester:	3	
<b>7</b>	ECTS Credits Allocated:	3.00	
<b>8</b>	Theoretical (hour/week):	2.00	
<b>9</b>	Practice (hour/week):	0.00	
<b>10</b>	Laboratory (hour/week):	0	
<b>11</b>	Prerequisites:	None	
<b>12</b>	Language:	Turkish	
<b>13</b>	Mode of Delivery:	Face to face	
<b>14</b>	Course Coordinator:	Öğr. Gör. GÜLSÜM YEŞİLYURT	
<b>15</b>	Course Lecturers:		
<b>16</b>	Contact information of the Course Coordinator:	yesilyurt@uludag.edu.tr	
<b>17</b>	Website:		
<b>18</b>	Objective of the Course:	To enable the students of the Faculty of Education to learn the concepts, stages and models of the career field, to adapt to changing business life conditions, to prepare for job applications and interviews, and to develop a career strategy so that they can determine, plan and develop their individual careers.	
<b>19</b>	Contribution of the Course to Professional Development:	It helps the individual to feel a belonging towards the profession that is in line with their own desires, skills and expectations.	
<b>20</b>	Learning Outcomes:		
		<b>1</b>	Understanding the importance of career planning and development
		<b>2</b>	Understanding the necessity of creating a career strategy
		<b>3</b>	Ability to learn career planning models
		<b>4</b>	Learning career options in the relevant teaching field
		<b>5</b>	Ability to prepare a CV, cover letter and Promotional (Introductory )Letter
		<b>6</b>	Learning the methods and types of job interviews
		<b>7</b>	Learning the body language that should be used in job interviews
		<b>8</b>	Understanding the question types used in job interviews
		<b>9</b>	Understanding the expectations of the changing business world
		<b>10</b>	To understand the necessity of developing individual skills in order to adapt to the changing business world
<b>21</b>	Course Content:		
		<b>Course Content:</b>	
Week	Theoretical	Practice	
<b>1</b>	Career Concept		
<b>2</b>	Importance and Scope of Career		

<b>3</b>	Career Planning	
<b>4</b>	Career Planning Process	
<b>5</b>	Ideal Profession Choice	
<b>6</b>	Things To Do During Undergraduate Education /What To Do for An Academic Career / Motivation Letter	
<b>7</b>	Life Stages	
<b>8</b>	Career stages	
<b>9</b>	Career Models	
<b>10</b>	Cv Preparation	
<b>11</b>	Cv Type	
<b>12</b>	Preparing Cover Letter and Introductory Letter	
<b>13</b>	Job Interview	
<b>14</b>	Body Language in JobInterviews	
<b>22</b>	Textbooks, References and/or Other Materials:	Performans ve Kariyer Yönetimi, Anadolu Ün.Yay. 2016 Nihat Erdoğan, Kariyer Geliştirme, Seçkin Y. 2003 karker@uludag.edu.tr mtukamer@ozal.edu.tr
<b>23</b>	Assesment	
<b>TERM LEARNING ACTIVITIES</b>		<b>NUMBE R</b>
Midterm Exam		1
Quiz		0
Home work-project		0
Final Exam		1
Total		2
Contribution of Term (Year) Learning Activities to Success Grade		40.00
Contribution of Final Exam to Success Grade		60.00
Total		100.00
Measurement and Evaluation Techniques Used in the Course		Multiple Choice
<b>24</b>	<b>ECTS / WORK LOAD TABLE</b>	

Activites	Number	Duration (hour)	Total Work Load (hour)
Theoretical	14	2.00	28.00
Practicals/Labs	0	0.00	0.00
Self study and preperation	14	3.00	42.00
Homeworks	0	0.00	0.00
Projects	0	0.00	0.00
Field Studies	0	0.00	0.00
Midterm exams	1	5.00	5.00
Others	1	10.00	10.00
Final Exams	1	5.00	5.00
Total Work Load			95.00
Total work load/ 30 hr			3.00
ECTS Credit of the Course			3.00

25	CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAMME QUALIFICATIONS															
	PQ1	PQ2	PQ3	PQ4	PQ5	PQ6	PQ7	PQ8	PQ9	PQ10	PQ11	PQ12	PQ13	PQ14	PQ15	PQ16
ÖK1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ÖK2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ÖK3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ÖK4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ÖK5	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ÖK6	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ÖK7	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ÖK8	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
ÖK9	1	1	1	1	1	1	1	1	1	1	3	1	1	1	1	1
ÖK10	1	1	1	1	1	1	1	1	1	1	3	1	1	1	1	1
<b>LO: Learning Objectives    PQ: Program Qualifications</b>																
<b>Contribution Level:</b>	<b>1 very low</b>			<b>2 low</b>			<b>3 Medium</b>			<b>4 High</b>			<b>5 Very High</b>			