

# OCCUPATIONAL AND VOCATIONAL GUIDANCE

1	Course Title:	OCCUPATIONAL AND VOCATIONAL GUIDANCE
2	Course Code:	CAL4403
3	Type of Course:	Optional
4	Level of Course:	First Cycle
5	Year of Study:	4
6	Semester:	7
7	ECTS Credits Allocated:	5.00
8	Theoretical (hour/week):	3.00
9	Practice (hour/week):	0.00
10	Laboratory (hour/week):	0
11	Prerequisites:	N/A
12	Language:	Turkish
13	Mode of Delivery:	Face to face
14	Course Coordinator:	Prof. Dr. Aşkın Keser
15	Course Lecturers:	Doç Dr. Aşkın Keser
16	Contact information of the Course Coordinator:	Prof.Dr.Serpil Aytaç e-posta: askin@uludag.edu.tr, telefon: 224 2941121 Uludag Üniv. İİBF Çalışma Ekonomisi Bölümü.
17	Website:	
18	Objective of the Course:	To give information about attitudes at work and personality at work. Solve problems in organization by using knowledge they got by lesson
19	Contribution of the Course to Professional Development:	
20	Learning Outcomes:	
	1	Defines Job and Occupation Counseling
	2	Understand the content of Job and Occupation Counseling
	3	Define Workforce market
	4	Define Adjudication Techniques
	5	Define Problem Solving Techniques
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21	Course Content:	
	<b>Course Content:</b>	
Week	Theoretical	Practice
1	Job and Occupation Counseling	
2	Workforce market	
3	Employment Organizations	
4	Effective Communication Techniques	
5	Effective Job Interview Techniques	
6	Labour Demand Analysis	

7	Job Recruitment Process	
8	Career Management	
9	Problem Solving Techniques	
10	Adjudication Techniques	
11	Presentation Techniques	
12	Data-Information Collecting Techniques	
13	Quality Systems	
14	Overall summary	

22	Textbooks, References and/or Other Materials:	Erdoğan, Nihat (2012), İş ve Meslek Danışmanlığı, Sakarya: SAUSEM
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23	Assesment	
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TERM LEARNING ACTIVITIES	NUMBER	WEIGHT
Midterm Exam	1	40.00
Quiz	0	0.00
Home work-project	0	0.00
Final Exam	1	60.00
Total	2	100.00
Contribution of Term (Year) Learning Activities to Success Grade		40.00
Contribution of Final Exam to Success Grade		60.00

Activites	Number	Duration (hour)	Total Work Load (hour)
Course			
Theoretical	14	3.00	42.00
Practicals/Labs	0	0.00	0.00
Self study and preperation	14	3.00	42.00
Homeworks	1	10.00	10.00
Projects	0	0.00	0.00
Field Studies	0	0.00	0.00
Midterm exams	1	25.00	25.00
Others	0	0.00	0.00
Final Exams	1	31.00	31.00
Total Work Load			175.00
Total work load/ 30 hr			5.00
ECTS Credit of the Course			5.00

25	CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAMME QUALIFICATIONS															
	PQ1	PQ2	PQ3	PQ4	PQ5	PQ6	PQ7	PQ8	PQ9	PQ10	PQ11	PQ12	PQ13	PQ14	PQ15	PQ16
ÖK1	4	3	0	0	4	0	4	0	4	5	0	0	0	0	0	0
ÖK2	5	4	0	0	5	0	5	0	5	3	0	0	0	0	0	0
ÖK3	3	4	0	0	5	0	4	0	4	4	0	0	0	0	0	0
ÖK4	5	4	0	0	4	0	5	0	4	4	0	0	0	0	0	0

ÖK5	4	4	0	0	5	0	3	0	0	5	0	0	0	0	0	0
LO: Learning Objectives    PQ: Program Qualifications																
Contrib ution Level:	1 very low		2 low		3 Medium		4 High		5 Very High							