

# OCCUPATIONAL AND VOCATIONAL GUIDANCE

1	Course Title:	OCCUPATIONAL AND VOCATIONAL GUIDANCE
2	Course Code:	CAL4403
3	Type of Course:	Optional
4	Level of Course:	First Cycle
5	Year of Study:	4
6	Semester:	7
7	ECTS Credits Allocated:	5.00
8	Theoretical (hour/week):	3.00
9	Practice (hour/week):	0.00
10	Laboratory (hour/week):	0
11	Prerequisites:	N/A
12	Language:	Turkish
13	Mode of Delivery:	Face to face
14	Course Coordinator:	Prof. Dr. Aşkın Keser
15	Course Lecturers:	Doç Dr. Aşkın Keser
16	Contact information of the Course Coordinator:	Prof.Dr.Serpil Aytaç e-posta: askin@uludag.edu.tr, telefon: 224 2941121 Uludag Üniv. İİBF Çalışma Ekonomisi Bölümü.
17	Website:	
18	Objective of the Course:	To give information about attitudes at work and personality at work. Solve problems in organization by using knowledge they got by lesson
19	Contribution of the Course to Professional Development:	
20	Learning Outcomes:	
	1	Defines Job and Occupation Counseling
	2	Understand the content of Job and Occupation Counseling
	3	Define Workforce market
	4	Define Adjudication Techniques
	5	Define Problem Solving Techniques
	6	
	7	
	8	
	9	
	10	
21	Course Content:	
	<b>Course Content:</b>	
Week	Theoretical	Practice
1	Job and Occupation Counseling	
2	Workforce market	
3	Employment Organizations	
4	Effective Communication Techniques	
5	Effective Job Interview Techniques	
6	Labour Demand Analysis	

<b>7</b>	Job Recruitment Process	
<b>8</b>	Career Management	
<b>9</b>	Problem Solving Techniques	
<b>10</b>	Adjudication Techniques	
<b>11</b>	Presentation Techniques	
<b>12</b>	Data-Information Collecting Techniques	
<b>13</b>	Quality Systems	
<b>14</b>	Overall summary	
<b>22</b>	Textbooks, References and/or Other Materials:	Erdoğan, Nihat (2012), İş ve Meslek Danışmanlığı, Sakarya: SAUSEM
<b>23</b>	Assesment	
<b>TERM LEARNING ACTIVITIES</b>		<b>NUMBER</b>
Midterm Exam	1	40.00
Quiz	0	0.00
Home work-project	0	0.00
Final Exam	1	60.00
Total	2	100.00
Contribution of Term (Year) Learning Activities to Success Grade		40.00
Contribution of Final Exam to Success Grade		60.00
Total		100.00
Measurement and Evaluation Techniques Used in the Course		
<b>24</b>	<b>ECTS / WORK LOAD TABLE</b>	

Activities	Number	Duration (hour)	Total Work Load (hour)
Theoretical	14	3.00	42.00
Practicals/Labs	0	0.00	0.00
Self study and preperation	14	3.00	42.00
Homeworks	1	10.00	10.00
Projects	0	0.00	0.00
Field Studies	0	0.00	0.00
Midterm exams	1	25.00	25.00
Others	0	0.00	0.00
Final Exams	1	31.00	31.00
Total Work Load			175.00
Total work load/ 30 hr			5.00
ECTS Credit of the Course			5.00

<b>25</b>	<b>CONTRIBUTION OF LEARNING OUTCOMES TO PROGRAMME QUALIFICATIONS</b>															
	PQ1	PQ2	PQ3	PQ4	PQ5	PQ6	PQ7	PQ8	PQ9	PQ10	PQ11	PQ12	PQ13	PQ14	PQ15	PQ16
<b>ÖK1</b>	4	3	0	0	4	0	4	0	4	5	0	0	0	0	0	0

ÖK2	5	4	0	0	5	0	5	0	5	3	0	0	0	0	0	0
ÖK3	3	4	0	0	5	0	4	0	4	4	0	0	0	0	0	0
ÖK4	5	4	0	0	4	0	5	0	4	4	0	0	0	0	0	0
ÖK5	4	4	0	0	5	0	3	0	0	5	0	0	0	0	0	0
LO: Learning Objectives    PQ: Program Qualifications																
Contribution Level:	1 very low			2 low			3 Medium			4 High			5 Very High			